

CCDI PROVINCIAL MEETING

Humber College

MINUTES

October 28, 2010

1. **Approval of Agenda**
Approved by Ted Morrison; seconded by Karen Coffey
2. **Approval of May 2010 Minutes**
Approved by Trina Washington; Seconded by Lorene Stanwick
3. **Updates/Reports**
 - i) **Treasurer's Report – Kelley Grant for Shanna Lecuyer**
We are in good standing. Invoices handed to the representatives at the Provincial Meeting. CCDI will follow-up with regards to the AGM funds.
 - ii) **Ministry Report – Taras Myhal**
See Appendix A
 - iii) **PAFC Report – Debi Turner**
Included in Ministry Report above
 - iv) **SASCC Report – Jacquie McLaren**
SASCC has had its first year under its new terms of reference, meeting twice a year instead of three times year. One of their goals was to have a shared conference, sponsored under SASCC to bring operating and reporting committees together but a change in leadership has prevented this from going forward. Our SASCC representative will follow up on the status of the licensing exam request.
 - v) **AGM Planning Committee Update for 2011 AGM – Options – Trina Washington**
At the last AGM in May, 2010, it was suggested we hold our conference in line with CAUCUS. It was also suggested we obtain the dates for Canadian Association of Disability Service Providers in Postsecondary Education (CADSPE) and perhaps have our AGM a day prior to their conference so members would be able to attend both. It was also suggested we have our conference the first week of November when the Geneva Centre for Autism has their conference. We could perhaps obtain speakers who are already in town at this conference at a much lower cost. We will continue to get feedback from the membership prior to our next executive meeting.

It was agreed that ASD/Autism should remain our focus and suggested we partner with Autism Ontario. It was suggested we focus on going through continuing education – have a professional development workshop where members could receive credit for the courses taken at the AGM. The Chair will forward an email to the membership with respect to feedback on our next AGM.
 - vi) **PACDI Update –Susan Alcorn-MacKay**
It was suggested to bring forward to PACDI the following: The requirement for more resources for ASD and Deaf and Hard of Hearing.
The next meeting is on November 29, 2010. Should you have any further concerns, please direct through your CCDI Representative to bring forward to the executive.
 - vii) **Update from ASD/Autism Meeting on Oct 27/10 –Karen Coffey/Joe Henry**
There was good turnout for the meeting on ASD/Autism. Karen Coffey chaired this meeting. Attendees agreed to gather resources and Karen will forward to the list serve.

4. Other Business

i) **SAWD – All – Discussion with Members**

There was a brief discussion on allocation of funds for Apprenticeship. It seems most colleges are struggling with allocation of funds and most are paying for staff costs.

ii) **Faculty Guidelines – Joe/all**

It was agreed we should have the faculty guidelines updated and we will discuss further with the membership via the list serve.

iii) **Laptop/Lapel Mikes**

It was approved to purchase a laptop for the Communications Director and lapel mikes.

Action: Kelley Grant to contact Microcomputer Science to obtain a quote.

iv) **Direction of CCDI**

There was concern expressed as to the direction CCDI was moving and that our accomplishments will be lost and the progress we've made stopped. CCDI accomplished funding for apprenticeship, LD, ADHD, reduced course loads for students with disabilities just to name a few and we continue to wait for SASCC's recommendation on the licensing exams. The issue of why meetings are not well attended could be due to preference for other self selected PD opportunities and budgetary factors.

5. Addition to Agenda

Update on Focus Groups

a. **Mild Intellectual Disability (MID)**

This continues to be the great debate as to whether or not it is a disability. The issue of students being accepted to college and their high school grades were modified continues to be a problem. Developmental disabilities appear to be rising. The term Mild intellectual disability may be reworded to Mild Delay (taking out the word disability) may indicate the students will not expect accommodations.

b. **Mental Health**

Mental Health issues are rising. Colleges are looking to the community for partnerships; getting good referrals and sharing research and information on a bulletin board of sorts was discussed.

c. **Autism Spectrum Disorder (ASD)**


The issue of making faculty members more aware of ASD was discussed. Behaviour in the classroom as well as how to handle group work was discussed. It was suggested to provide tip sheets for students and teachers. Some colleges have held Special transition programs for ASD students. There was an ASD meeting on October 27, 2010 with regards to best practices; how to support the students; and sharing information. Karen Coffey will be collecting information from other colleges and post to the list serve.

d. **Apprenticeship**

Many colleges are offering different levels of services with regards to apprenticeship. Some colleges are having a problem identifying the disability as these students do not have assessments, won't self-identify, and are only there for a short period of time. Northern College has a questionnaire they use and he will put on the list serve.


Next Provincial Meeting –February, 2011, TBA

Appendix "A"



Ministry of Training, Colleges and Universities
Update on Students with Disabilities


October 2010



Preliminary Snapshot of SWD (2009-10)

- In 2009-10, preliminary data suggests over 41,000 students were registered with Disabilities Offices at publicly funded postsecondary institutions:
 - Approximately 22,700 in colleges (about 13% of total college enrolment)
 - Approximately 18,800 in universities (about 5% of total university enrolment)
- This is an increase of more than 11,000 in five years – an increase of approximately 27% since 2004-05.
- Students with disabilities now make up a larger percentage of the total postsecondary student population than ever before, representing approximately 7% of postsecondary students.


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Funding for Students with Disabilities

- In 2009-10, total funding for students with disabilities of over \$47 million represented an increase of over 45% since 2002-03.
- In 2010-11, funding is projected to be maintained at \$47 million:
 - \$39 million provided to colleges, universities, and students to ensure students with disabilities receive individualized services and have access to tools and technologies
 - \$8 million in Access to Opportunities funding to help universities and colleges improve access for postsecondary students with disabilities and help them make a successful transition from school to employment.


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2010-11 Accessibility Fund for Students with Disabilities (AFSD)

- The college Accessibility Fund for Students with Disabilities/Support for Apprentices with Disabilities 2009-10 Year-end Reports were submitted in June. You received a basic amount of \$100,000 under the AFSD fund in July.
- For 2010-11, \$14.6M in college AFSD funding is anticipated.
- Outstanding clarifications on 2009-10 Year-end Reports will be circulated to OSDs in the next few weeks.
- Individual college AFSD allocations for 2010-11 will be announced shortly, pending clarifications.


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2010-11 AFSD/SAWD Guidelines

- Following advice from the Ministry's Legal Services minor revisions will be incorporated into AFSD/SAWD reporting guidelines for the reporting year 2010-11.
- Minor revisions include:
 - Use of the term "aggregate data on students" to reinforce that personal student information is not disclosed to the Ministry;
 - FIPPA obligations to inform students of data use
 - Format change to create one document and integrate appendix D into the guidelines
 - Optional case studies requested on student success


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2010-11 Summer Transition Programs


- Summer transition projects are intended to assist students with learning disabilities to make a successful transition from secondary school to college or university.
- In 2010-11, \$1.03M was provided for this initiative.
- Financial statements and descriptive reports for your institution's 2010-11 Summer Transition Program are due **November 30, 2010**.
- To assist you with your reporting for this fund, the Ministry has put together a template which was circulated in September.

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 **Interpreter Fund and George Brown College Fund**


- In 2009-10, The Interpreter Fund reporting guidelines were revised, and the Ministry through year-end top ups, was able to cover 100% of eligible expenditures submitted.
- The Interpreter Fund is intended to assist in reimbursing the actual costs of interpreter and related services for students who are deaf, deafened and hard of hearing. The Interpreter Fund may not cover the full costs of these services. The fund is for colleges outside the metropolitan Toronto area.
- For increased clarity, minor revisions have been made to the format of the report template for 2010-11. We anticipate sending the templates for 2010-11 reporting to you in December.
- The George Brown College fund on behalf of the Ministry provides the five publicly funded GTA colleges services to students who are deaf, deafened and hard of hearing.
- George Brown College provided an annual report on behalf of the GTA colleges in July which the Ministry has reviewed.

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 **Postsecondary Advisory Committee on Disabilities Issues (PACDI) Update**


- The Postsecondary Advisory Committee on Disabilities Issues met on June 14, 2010. Nancy Naylor, ADM of the Postsecondary Education Division, MTCU provided introductory remarks on behalf of the Ministry.
- The major theme at the June meeting was Student Transitions.
- The next PACDI meeting has been scheduled for November 29th. Details and the final agenda for the PACDI meeting are still being finalized, however a major theme will be a review of the Mental Health Summit.

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 **Student Transitions**


- On November 8th, the Ontario Student Counsellors Association (OSCA) will be holding its 2010 conference entitled: NAVIGATING TOMORROW: GUIDING PERSONAL SUCCESS
- The Ministries of Training, Colleges and Universities and Education in conjunction with IDIA (Tina Doyle from U of T, Scarborough) and CCDI (Susan Alcorn-Mackay) will be presenting Navigating Transitions: Transition to postsecondary for students with disabilities.
- The presentation serves as a reminder to OSCA members of the MTCU website on transitions and provides information on the following themes:
 - Does transition help?
 - Summer Orientations (including student testimonials)
 - Services to promote success (eg. Assessment services, testing accommodations, access to assistive technologies, access to learning strategies)
 - How collaboration can help.
- The MTCU website is at the following web address:
<http://www.edu.gov.on.ca/eng/tcu/students/transitions/index.html>

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 **Mental Health Summit Update**


- In Spring, 2010 a Working group was established to plan the Postsecondary Education Summit on Mental Health and Addictions. The Working group included representation from Colleges Ontario, the Council of Ontario Universities, PACDI and MTCU. Susan Alcorn-Mackay represented CCDI on the Working Group.
- Invitations were sent out to College Presidents in early September and institutions were asked to select up to four representatives to attend based on their own needs and priorities. The invite met with an overwhelming response. Up to 250 participants are expected to attend.
- Summit participants are being drawn from various institution administrative areas: primary health services, offices for students with disabilities and counselling services as well as other administrative areas with significant frontline student contact.
- Other attendees will include external stakeholders such as CAMH, CMHA and other Ministries such as MOHLTC, EDU and MHP.

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 **Mental Health Summit Update**

- The key objectives of the Summit are:
 1. to identify best practices and promote information-sharing and
 2. increase understanding of mental health issues in PSE
 3. launch a dialogue to move the bar forward on key policy issues and in the way of Mental Health and Addictions are dealt with in PSE
- Key Outcomes & Call for Leadership to:
 1. Put a spotlight on the mental health and addictions issue
 2. Fix what's not working
 3. Identify options for organizations to learn from others or develop new ways to improve operations
 4. Identify ways to establish system wide collaboration
 5. Develop tools and approaches to promote mental health issues with educators, staff and students

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 **Mental Health Summit Update**

- The morning will feature a keynote address from Dr. Bruce Ferguson, Director at Community Health Systems Resource Group, Hospital for Sick Children and Professor of Psychiatry and Psychology at the University of Toronto
- A panel session follows on these Summit themes.
 1. Education and Training/Mental Health Promotion (G&C - Georgia Quartaro)
 2. External Collaboration with outside providers (CAMH - John Trainor)
 3. Support Services provision on campuses (COCA- Brenda Whiteside)
 4. The Legal/Institutional Issues (J. Lynn Thomson, Hicks Morley)
 5. Funding (OCHA) (Ryerson, Dr. Su-Trng Teo)
- MTCU is arranging for volunteer note takers at all of the sessions so there will be a record of the events of the day.
- There will be two afternoon sessions with six different workshop topics for Summit participants to attend.
- The day's presentations and materials will be made available to participants on a DVD that MTCU will be distributing on Summit day.

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Repository for Print Alternate Format (AERO)

- The Ministry is preparing to expand the AERO Pilot to additional PSE institutions
- within the next two months the Ministry will be sending your disability service office manager a memo asking for an expression of interest in joining the Pilot (universities will receive a similar memo)
- the memo will include:
 - criteria for joining the Pilot
 - the legal Pilot agreement between the ministry, Pilot publishers, & institutions
 - an acknowledgment of criteria form
 - a survey regarding alternative format request and management at your institution
- The acknowledgment of criteria form will have to be signed by a college staff person with signing authority representing alternative format management at your institution
- All received submissions will then be randomly drawn for their sequence of being added to Pilot
- NOTE:** This is an acknowledgment of intent to join the Pilot for the purpose of sequencing additional institutions (an equal number of colleges and universities will be added). The memo does not represent a guarantee that the Ministry will be expanding the number of institutions in the Pilot nor does it preclude an institution from changing its mind in the event that they are not able to meet the criteria at a later date.
- Debi Turner is here to provide a PAFC update on the progress of the Pilot.

AERO (pilot and non-pilot statistics)

- Aug 2010 to date 350 post secondary title requests have filed
 - Of which
 - 217 existing titles downloaded (62%) and 133 new requests which were produced and added to the catalogue

AERO (pilot and non-pilot statistics)

- 3007 post secondary titles / Mediums are available on AERO (list is limited to title/medium that have been created from 2007. List has been provided to PAFC)
- Holdings are visible without logging into the site, we encourage you to check AERO's holdings before producing material: <http://aero.psbnet.ca>
- To request an account with AERO, click on the advisor registration link

AERO : Pilot Update

Launch

- Aug 23rd AERO Pilot site launched
- Institutions local storage units (LSU) came online: Aug 23rd Ryerson, Aug 25th Georgian, Aug 31st Ottawa, Sept 15th Cambrian, Sept 17th Western, & Sept 27th Algonquin
- Working with institutional IT departments was more challenging than anticipated, for future institution LSU's, we are evaluating ways to improve this process, such as specific IT training sessions or schedule site visit to install and configure LSU server

Working with the Publishers

- Pilots to date have submitted 90 requests for titles to the publishers (Wiley 12, Nelson 22, Elsevier 14, Pearson Canada 25, McGraw Hill 17, Oxford 4)
- 30 of these requests have been filed and loaded the system (remaining 60 were declined)
- Common reason for declined requests
 - American copyright issues
 - Title/edition is out of print
- We are working with Canadian Publisher Council and pilot publishers address these issues and increase access to alternative format material via AERO

AERO : Pilot Update Continued

Pilot sharing materials via AERO

- 13 title/mediums have been uploaded AERO central storage unit (i.e. other institutions can access them)
- 55 title/mediums have been uploaded to institution local storage units (i.e. files are available for local institution use only)

Institution statistics (pilot and non-pilot material)

	Number of		
	Students receiving Alternative format	Requests filed	Titles produced within institution
Cambrian (807)	76	232	177
Algonquin (1673)	50	114	250
Georgian (878)	205	728	59